

Advertising and Printing Vendors and Suppliers:

Thank you for your interest in providing advertising and/or printing services for Charlotte Mecklenburg Library.

We accept bids for new vendor contracts on an annual basis, which begins in March and ends in June of each fiscal year. Should you wish to be considered for services at that time, please submit the following information in writing to the address below.

1. The name of your company/organization and all relative business contact information.
2. Information about products, services or supplies your company offers.
3. References with contact numbers for the services/products you provide.
4. Business qualifications and professional License information.

Mail all information to:
Charlotte Mecklenburg Library
Administrative Offices
310 North Tryon St.
Charlotte, NC 28202

Your information will be kept in our files for future Library needs. Please do not contact the library regarding the information you have forwarded to us. Should we require your services, we will contact you.

Please note that vendors who are selected to do business with the Library will be required to submit a copy of a current W-9.

Again, thank you for your interest in becoming a Charlotte Mecklenburg Library vendor.